

# MEDICAL DIET MENU

## PARENT CONFIRMATION FORM

Please complete this confirmation form in full and return to your school admin office who should forward it onto your local Chartwells contact prior to the menu start date. If you require assistance with understanding or completing this form, please contact the school for assistance.

**Please note:** If Chartwells is not notified of any discrepancies, we will proceed to offer the medical diet menu, in accordance with the request and supporting medical evidence, to your child on the start date.

### PART A: Medical Diet Menu Information (to be completed by Chartwells)

**Menu Type Provided** (Delete as appropriate)

**Menu Start Date:**

### PART B: Child's Information (to be completed by the Parent/Guardian)

**Child's First Name**

**Child's Surname**

**Child's Date of Birth**

**Child's School Year Group**

**Parent/Guardian Name**

**Parent/Guardian's Phone number**

**Parent/Guardian's Email**

**School Name**

**School Address**

**School Postcode**

### PART C: Confirmation & Terms and Conditions (to be completed by the Parent/Guardian)

By completing this confirmation form, I (the parent/guardian) confirm that I have received and understood the medical diet menu and I am satisfied that it is suitable for the dietary requirements for my child, named above. If Chartwells is not notified of any discrepancies, I understand that this will signify the acceptance of the medical diet menu and Chartwells will proceed to offer the medical diet menu to my child on the start date, in accordance with the Medical Diet Request form and supporting medical evidence provided and in accordance with the terms and conditions of the Medical Diet Policy.

Chartwells will process the personal data you have supplied in accordance with the data protection laws that apply to the UK. We do so to protect the vital interest of your child. We will only share this personal data with those people or organisations that may require it to keep your child safe and healthy. We will keep this personal data for no longer than is necessary, and at most for 3 years after they leave the school named on this form. Under UK data protection legislation, you have certain rights in relation to your personal data. These are more clearly stated on the full Privacy Notice on our corporate website.

This statement is only intended as a summary Privacy Notice. Please use the link to see our full Privacy Notice:

<https://www.compass-group.co.uk/about/privacy-policy>

Please read Chartwells full medical diet policy here: <https://loveschoolmeals.co.uk/medical-diets>

I confirm that I have read and understood the above

**Signature**

**Date**

**For any medical diet queries, or for a hard copy of the Medical Diet Policy, please contact:**

[chartwells.medicaldiets@compass-group.co.uk](mailto:chartwells.medicaldiets@compass-group.co.uk)