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# Pupil Acceptable Use Policy (KS2)

**This is how we stay safe when we use technology :**

• I understand that I am responsible for my own actions.

• I will use my knowledge of internet safety to guide me whenever and wherever I am online.

• I understand that the school will check my online files and monitor the internet sites I visit.

• I will respect copyright and not copy anyone’s work and call it my own.

• I will only edit or delete my own files and not look at, or change, other people’s files without their permission.

• I will keep my logins and passwords secret.

• I am aware that some websites and social networks have age restrictions and I must respect this.

• I will not attempt to visit Internet sites that I know to be filtered by the school.

• The messages I send, or information I upload, will always be polite and sensible.

• I will not open an attachment, or download a file, unless I know and trust the person who has sent it.

• I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless a trusted adult has given permission.

• I will report any unpleasant material to a teacher immediately because this will help protect other pupils and myself.

***I have read and understand these rules and agree to them.***

**Name of Child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**